



DANCE WILL SURVIVE

The Tuzer's established Tuzer Dance School in 1977, and it has enjoyed the glory as well as withstood all the hardships over the past 43 years.
It will survive this one!

Tuzer will continue to offer all levels of classes with the choice of in-studio instruction or an online option.

Policies and Procedures

2020 – 2021

Value the past, flourish in the present and create the future.

Dance has the power to change lives!

Tuzer Dance School offers an exciting, professional, unique and creatively driven dance program for ages 3 through 18. We balance technique, artistry and character in a nurturing, challenging and professional environment where all young dancers can flourish and achieve their dreams.

We guide dancers to develop into well-balanced human beings,
with a strong ethical sense, in body, mind and spirit.

The teacher becomes the human link in the transmission of dance knowledge to the next generation. Just as those mentors that guided us, we are now the latest link of this chain and we have the responsibility to teach them with care. We have taken that leadership position seriously for the last forty years and will continue to guide them with encouragement, creativity, discipline, passion and love for many more years to come. We hope to instill and infuse our love of dance in each and every student.



Contact Information

310 North Glenville Dr. (SE corner of Glenville at Apollo)
Richardson, TX 75081 Phone: 972.783.1735

Email: tuzerdance@gmail.com

School Website: tuzerdance.com Company Website: tuzerballet.com

Join us! Facebook Instagram Twitter Facebook

Registration and Tuition

A non-refundable \$40 (Individual) or \$55 (Family) Registration Fee is due at time of enrollment. A 5% discount will be applied to total tuition for families who enroll two or more students. Tuition is based on a **10 Month School Year** rate from **August through May**. Thirty-six weeks of instruction are included in the tuition. Tuition is calculated by the total number of classes per year, with a choice of three payment options:

- Option 1: Annual Plan – Due on or before August 17, 2020
- Option 2: Semester Plan – Due on or before August 17, 2020 and January 4, 2021
- Option 3: Nine Monthly Equal Payments Plan - Monthly payments due on or before 8/17, 9/15, 10/15, 11/15, 12/15, 1/15, 2/15, 3/15, and 4/15

	Option #1 Annual Plan 10 Month Dance Year Due 8/17/20	Option #2 Two Semester Payments Due 8/17/20 and Due 1/4/21		Option #3 9 Equal Payments August - April	Online Classes Monthly Basis Only
1 Preschool (45 min)	\$427.50	\$213.75	\$213.75	\$47	\$37
2 Preschool (1.5 hr)	\$551.00	\$275.50	\$275.50	\$61	\$48
Hours Per Week					
1	\$655.50	\$327.75	\$327.75	\$72	\$57
1.5	\$893.00	\$446.50	\$446.50	\$99	\$79
2	\$1,130.50	\$565.25	\$565.25	\$125	\$100
2.5	\$1,368.00	\$684.00	\$684.00	\$152	\$121
3	\$1,596.00	\$798.00	\$798.00	\$177	\$141
3.5	\$1,795.50	\$897.75	\$897.75	\$199	\$159
4	\$1,995.00	\$997.50	\$997.50	\$221	\$176
4.5	\$2,166.00	\$1,083.00	\$1,083.00	\$240	\$192
5	\$2,327.50	\$1,163.75	\$1,163.75	\$258	\$206
5.5	\$2,460.50	\$1,230.25	\$1,230.25	\$273	\$218
6	\$2,593.50	\$1,296.75	\$1,296.75	\$288	\$230
Unlimited Classes and Tuzer Ballet Companies	\$2,793.00	\$1,396.50	\$1,396.50	\$310	\$248

A \$10.00 LATE FEE will be applied to all payments received **after the 22nd** of the month. This \$10.00 fee will be assessed monthly until the balance is paid. **THERE WILL BE NO EXCEPTIONS!** A \$35.00 Fee will be charged for any returned checks in addition to the Late Payment Fee.

Monthly statements are not mailed out, but a copy may be obtained upon request from the front desk. **Parents are required to keep a credit/debit card on file to be charged automatically on the 15th of each month.** Parents who do not keep a card on file are responsible for making timely payments, by calling and giving credit card information over the phone, dropping payment in the mailbox at the school, or mailing: Tuzer Dance School / 310 N. Glenville Dr. / Richardson, TX 75081. Make checks payable to "Tuzer Dance School."

Students will be automatically enrolled each month. There are no refunds, pro-rating, or credits for tuition with the exception of late enrollment. Additionally, there are no refunds, pro-rating, or credits for missed classes unless for medical reasons.

In the event that a student needs to withdraw, call and speak to someone at the front desk **30 days prior to the month of withdrawal** in order to close the account and prevent from further billing. Accounts remain open and payments will be due until we are instructed to drop. There are no refunds for students dropping after the 15th of the month.

Annual Recital

At this time, Tuzer Dance School does not have a confirmed date due to the changing circumstances. We will keep you posted regarding dates and fees.

Class Placement and Attendance

Placement in the appropriate class is important to each student's skill development and personal growth. For students younger than seven, placement is based mainly on the dancers' age as of September 1st. For ages seven and older, skill level and experience are the primary considerations. Premature advancement to the next level can have a profound and negative impact on a student's self-confidence, skill acquisition, and development of proper technique. The instructors' placement decisions are final and are always intended to be in the best interest of the student.

Students should arrive 5 to 10 minutes before class to stretch and prepare. Students arriving late should step into the studio and wait by the door until the instructor gives permission to join the class. If it is too late to participate, the dancer will be asked to observe class as an alternative learning experience.

Attendance is vital for training and the learning process. Students are expected to attend their assigned classes each week unless an unavoidable problem arises. Class attendance records are taken daily, and excessive absenteeism may result in the dancer's inability to participate in upcoming performances, as well as inhibit advancement to the next class level. All absences must be excused. Please notify the school as soon as possible at 972.783.1735 if your child will be missing a class. If a student misses a lesson due to illness or family emergency, a make-up class may be scheduled through the school or missed material may be reviewed with the instructor. Students must make up classes in the same level or lower within 30 days of the absence.

Studio Etiquette Pertaining to CDC Guidelines for Covid 19

Tuzer Dance School's Policies and Procedures have been set in place to ensure each student is able to learn the art of dance in a safe, positive, disciplined and distraction-free environment. Please do not hesitate to contact Tuzer Dance School by phone at 972.783.1735 or e-mail at tuzerdance@gmail.com, if you have any questions regarding these guidelines.

Due to Covid health regulations, our **LOBBY will remain closed for the upcoming months**. Please wait in your cars or come back to pick up at the end of class to keep the amount of people in the building down. If you have questions for our front desk, call or email and we can most likely help you that way. If you must come in, we can schedule a time with you. For younger classes (**Preschool and Elementary 1 only**), ONE adult will be allowed to escort the child into the lobby or we will have available staff at the door to walk your child to the correct studio. The parent will be allowed to stay with the child while socially distancing until class begins. When the class begins the adult will need to leave the lobby. **Arrive NO EARLIER THAN 15 MINUTES** prior to their scheduled class.

Everyone enters through side door and **MUST** wear a mask the entire time. Dancers and adults will stop for a temperature check and hand sanitizer. Anyone showing any symptoms or fever greater than 100.4 will NOT be allowed to stay.

Upon arrival, students must be dressed and ready for class. **Dressing rooms will be off limits**. Plan to use the restroom prior to arrival. Restrooms will be available, but we want to limit use.

Students will bring dance bags/belongings with them into the studios and leave on socially distanced spots around the room. A water bottle is allowed and highly recommended. There will be no use of public water fountain.

Students will be released **ON TIME**, and will exit through the front, main doors. Parents can drive up to the front doors and wait for them to be released. You can also park and walk up when releasing. **WE ASK FOR EVERYONE TO BE PATIENT, CAUTIOUS, AND RESPECTFUL IN THE PARKING LOT WHILE DROPPING OFF AND PICKING UP.**

While teaching, instructors will always be wearing a face mask and practicing social distancing and stay 6 feet away from students. **Doorknobs, barres, and props will be cleaned between classes.**

Stay at Home Orders

In the event that local, state or federal officials enact a stay at home order, classes will be held through an online platform and tuition will be adjusted to our online pricing and continue to be charged.

Emergency/Weather Closures

In the event of inclement weather, Tuzer Dance School will follow Richardson Independent School District delays and closings. Therefore, if RISD Schools are closed, then the studio is closed as well. On a non-school day (Saturdays), we will assess the safety of opening the studio and will post our decision to social media. For your convenience, we will also update our outgoing voicemail message at 972-783-1735, Facebook page (www.facebook.com/TuzerDanceSchool) with cancellation information. You may schedule make-up lessons for these missed classes, as refunds cannot be given.

Dance Attire Requirements

There are several dance stores in the area. Sandy's Dancewear in Plano keeps a stock of our required leotards, skirts, tights, and other dance apparel.

Sandy's Dancewear (Plano), Corner of Parker and Independence
3115 W Parker Rd Suite #19, Plano, 75023. 214-473-6600

You can also visit the Capezio Dallas store on Lovers Lane or find everything you need at Capezio.com. If shopping online, Discount Dance Supply usually carries our required items.

Classes are designed to offer the opportunity for children to learn through a distraction-free environment; in order for students to get the most education and enjoyment from each lesson, the following dress codes are required:

BALLET – GIRLS

- Preschool Division - light pink leotard by SoDanca SL13, light pink skirt by Eurotard style #10127
- Ballet Division - black leotard by SoDanca SL13 children size SL12 adult size. **NO ALIGNMENT BELT**
- Pink tights. No holes or runs. Tights must be footed and worn inside ballet shoes Acceptable styles: Capezio style #1825, #1916 in color BPK, or Bloch Style #T0921G, #T0935L in color PINK
- Pink leather ballet shoes with elastic across the foot; drawstrings should be tied, cut to 1" and tucked inside shoes
- Preschool & Tap combo students will also need black tap shoes with buckle or elastic straps across the foot
- No underwear should be worn with leotard and tights; no over-garments should be worn into the studios
- Hair must be pulled back into a very neat "ballet bun" with an invisible hair net or crocheted bun cover
- Short hair must be secured with a headband and all bangs pinned away from the face
- Hair must be neat in order to participate in class. Hair supply kits are available at the front desk
- No jewelry or watches other than small earrings. No long fingernails or fingernail polish!

BALLET - BOYS

- White, fitted T-shirt by Body Wrappers style #B400 for boys and #M400 for men
- Black convertible boys ballet tights by Body Wrappers style #B90 or black dance shorts by Body Wrappers style #B192
- Thin white crew socks and **white leather ballet** shoes with single elastic sewn across the foot, no criss-cross elastic
- Male dance belts for upper levels

CONTEMPORARY/MODERN

- Any style of solid colored leotard with pink or black footless tights, or footless unitard. Black leggings permitted. **NO SHIRTS.**
- Only tight fitting dancewear apparel permitted; Barefoot, Foot Undies, or Dance Paws for feet; Hair in ponytail or bun

TAP

- Only tight fitting dancewear apparel permitted. Any style of solid colored leotard. Jazz pants, tights or shorts. **NO BOXERS.** Fitted dance shorts are allowed. No shirts (of any kind) over leotard; Hair in ponytail or bun
- **Tap** - black oxford tap shoes (lace-up style)

We recognize this is a strange time, but we are prepared to handle it!
 We know this is a temporary situation and soon this will pass.
 We want everyone to be happy, healthy and to keep dancing!



SCHOOL CALENDAR
 2020 – 2021

Registration <i>By Phone or Email Only</i> 972/783-1735 tuzedance@gmail.com	Registration Times <i>All Forms Need to be Returned by Email or placed our the mailbox</i>
August 17 (Monday)	Semester I – First Day of Classes
September 7 (Monday)	Closed for Labor Day
November 23 - 28	Closed for Thanksgiving (Classes resume 11/30)
December 12 (Saturday)	Tuzer Ballet Performance - Virtual
December 19 (Saturday)	Last day of Semester I Classes
January 4 (Monday)	Semester II – Classes begin
March 6 (Saturday)	Tuzer Ballet Performance
March 15 -21	Closed for Spring Break (Classes resume 3/22)
TBD	Last day of regular Semester II classes
TBD	Recital at Eisemann Center
TBD	Open Class Week at Tuzer School
May – exact day TBD	Last Day of Classes



Enrollment Application Form 2020 – 2021

- Classes (In-Studio) / OR
Classes (Online via Zoom)

STUDENT'S INFORMATION

Student's Name: Preferred Name: Female Male

Age: Date of Birth: School District School Grade:

RETURNING STUDENT - ONLY COMPLETE ITEMS BELOW THAT NEED UPDATING

Home Address:

City/Zip Code:

Previous Dance School(s):

Years of Dance Experience: Tuzer Dance Other

List Any Health Problems or Injuries:

Student's Home Phone: Student's Cell Phone:

*PRIMARY E-mail Address: *We use THIS for primary communication

Preferred Name for Programs:

PARENT/LEGAL GUARDIAN INFORMATION

Mr. Mrs. Ms. Dr.

Mr. Mrs. Ms. Dr.

Name of Parent 1:

Name of Parent 2:

Home Address: Same as Child

Home Address: Same as Child

Home Address:

Home Address:

City/Zip Code:

City/Zip Code:

Cell Phone:

Cell Phone:

Place of Employment:

Place of Employment:

Work Phone:

Work Phone:

E-mail Address:

E-mail Address:

Stepparent Name:

Stepparent Name:

Check if appropriate: Parents separated/divorced

Father deceased Mother deceased

EMERGENCY CONTACT PERSON (For emergency purposes, in the event the child's parents/guardians cannot be reached)

Name: Phone: Relation:

Is another immediate family member enrolled? No Yes Name:

How did you find out about our school?:

Referred by: If referred by current student, list student's name:

Staff Use Only
Enrolled Classes:
Tuition: Discount:



Consent Form 2020-2021

Student's Name: _____

POLICY AGREEMENT

I have read, understood and agree to all policies put forth by Tuzer Dance School.

Specifically, but not limited to the following:

(Please initial)

_____ I understand that if I have a credit card on file, tuition will be auto drafted on the 1st of each month.

_____ I understand that failure to pay tuition by the 7th of each month (or update credit card) will result in a \$10 late fee.

An additional \$5.00 fee will be added if not paid by 15th. This \$15.00 fee will be assessed monthly until balance is paid.

_____ I understand that monthly tuition is never prorated but determined from an average of entire classes from Sept – May.

_____ I understand that written notice must be given to the front office 30 days prior to the month of withdrawal to avoid tuition charge for the month.

Parent/Guardian's Signature: _____

Date: _____

LIABILITY DISCLAIMER

As the enrolled participant and/or the parent/guardian of the enrolled participant, I agree and understand that dance/fitness training is a potentially hazardous activity. I recognize that there are risks inherent in dance training including but not limited to serious physical injury. The participant hereby agrees to participate in activities of Tuzer Dance School and hereby agrees to indemnify and hold harmless Tuzer Dance School, its instructors, officers, directors, agents and employees against any liability resulting from any injury that may occur to the participant while participating in activities of the Tuzer Dance School. The participant also agrees to indemnify Tuzer Dance School for any damages incurred arising from any claims, demand, action or course of action by the participant. The enrolled participant authorizes any representative of Tuzer Dance School to have the participant treated in any medical emergency during their participation in activities of the Tuzer Dance School. Further, the participant and/or parent/guardian agrees to pay all costs associated with medical care and transportation for the participant.

I further acknowledge, understand, appreciate and agree that my participation may result in possible exposure to and illness from infectious diseases, including, but not limited to, MRSA, Influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist. I knowingly and free assume all such risks, both known and unknown, even if arising from the negligence of the releases or others, and assume full responsibility for my participation and exposure.

Parent / Guardian's Signature: _____

Date: _____

PERMISSION OF WEB SITE POSTING AND MARKETING MATERIALS

I hereby acknowledge the following websites maintained by Tuzer Dance School & Tuzer Ballet:

www.tuzerdance.com and www.tuzerballet.com. (Please check below)

I grant permission to Tuzer Dance School/Tuzer Ballet to use my child's name (first name only) and/or picture to be presented on the website and in any marketing materials at any time.

I deny permission to Tuzer Dance School/Tuzer Ballet to use my child's name and/or picture to be presented on the website or in any marketing materials at any time.

Parent / Guardian's Signature: _____

Date: _____